




Yocelyn Galiano, ICMA-CM
Village Manager
manager@pinecrest-fl.gov

MEMORANDUM
Office of the Village Manager

DATE: April 29, 2024

TO: The Honorable Mayor and Members of the Village Council

FROM: Yocelyn Galiano, ICMA-CM, Village Manager 

RE: Resolution Authorizing the Village Manager to Negotiate a Professional Services Agreement with Urban Robot Associates for the Aleyda Mas Park Master Plan

The Village published a Request for Qualifications (RFQ) for the Aleyda Mas Park Master Plan Design project, which will provide professional services for the design of Master Plan and construction administration of improvements to the park.

As a result of the RFQ, eight (8) proposals were received by the April 12, 2024 deadline and were ranked as followed:

- Urban Robot Associates
- KEITH
- Bermello Ajamil
- Landscape DE
- Chisholm Architects
- Savino Miller Design Studio
- Kimley-Horn
- Dancastell

A staff committee evaluated the proposals based on the firms' experience and capability, project team and staffing, work plan, references, and completeness of the proposal. Based on these criteria, the committee selected Urban Robot Associates.



I hereby respectfully recommend the Village Council adopt the attached resolution authorizing the Village Manager to negotiate a professional services agreement with Urban Robot Associates for the Aleyda Mas Park Master Plan Design project.

RESOLUTION NO. 2024-

**A RESOLUTION OF THE VILLAGE OF PINECREST,
FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO
NEGOTIATE A PROFESSIONAL SERVICES AGREEMENT
WITH URBAN ROBOT ASSOCIATES FOR THE MAS
PARK MASTER PLAN; PROVIDING FOR AN EFFECTIVE
DATE.**

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF PINECREST, FLORIDA, AS FOLLOWS:

Section 1. That the Village Manager is hereby authorized to negotiate an agreement with *Urban Robot Associates* for the *Aleyda Mas Park Master Plan*.

Section 2. This resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this 11th day of June, 2024.

Joseph M. Corradino, Mayor

Attest:

Priscilla Torres, MMC
Village Clerk

Approved as to Form and Legal Sufficiency:

Mitchell Bierman
Village Attorney

Consent Agenda