

**ORDINANCE NO. 2023-**

**AN ORDINANCE OF THE VILLAGE OF  
PINECREST, FLORIDA, AMENDING THE  
2022-2023 OPERATING AND CAPITAL  
OUTLAY BUDGET (2nd QUARTER);  
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the 2022-2023 Operating and Capital Budget was adopted pursuant to the Village Charter and state law and was based upon estimates of revenues and expenses in various categories; and

WHEREAS, the Village Manager is recommending that the Village Council approve a transfer of funds for the 2022-2023 Operating and Capital Budget and said action requires a budget amendment;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF PINECREST, FLORIDA, AS FOLLOWS:

Section 1. The Operating and Capital Budget of the Village of Pinecrest for Fiscal Year 2022-2023 is hereby amended as follows:

1. Police Officer Salary Adjustment: Pursuant to the current collective bargaining agreements (CBA) with the Police Benevolent Association representing the Police Officers and Police Sergeants, additional funding in the amount of \$466,820 is requested to cover the wage and fringe impact from the step plan that was approved.

Revenue Source	Amount	Expenditure Item	Description
General Reserve	\$466,820	Wages & Fringes	Wage and fringe impact from the step plan approved for officers and sergeants

2. Professional Services Village Manager: Additional funding of \$44,995 is requested for the firm of Fitch & Associates that was contracted to prepare a Fire Rescue Department Feasibility Study. Council approved by consensus in September 2022.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve	\$44,995	Professional Services; Village Manager	Fire Rescue Department Feasibility Study

3. Professional Services General Government: The firm of Pinzur Communications was contracted to enhance the Communications Divisions community outreach, informational campaign and communications starting in November 2022 through the end of the fiscal year. Additional funding of \$74,400 is requested for this contract as presented during the 2023 Strategic Meeting.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve	\$74,400	Professional Services, General Government	Communications Support; Community Engagement

4. Moskowitz Family Foundation Donation to Police Department: This amendment reflects the expenditure of a donation for the Police Department. Council accepted this donation at the December 2022 meeting.

Revenue Source	Amount	Expenditure Item	Description
Donations	\$65,000	Capital Outlay Police Department	Police firearms and active shooter training simulation

5. Village Hall Entrance Monument Sign Capital Project: A replacement of the Village Hall Entrance Monument Sign is requested. A third-party caused the damage and their insurance has reimbursed the Village for the cost of said repairs. The insurance remitted \$93,000.

Revenue Source	Amount	Expenditure Item	Description
Third party insurance company	\$93,000	Capital Funds, Public Works Improvements other than Buildings	Replacement of the Village Hall Monument Entrance Sign

6. Parks and Recreation Capital Project: Additional funding is requested for the Flagler Grove Park Fence. The success of the lacrosse program has brought to light the need to install improved safety fencing. The original budgeted fencing has proven insufficient to meet the safety requirements of the park. Council approved the installation of the new fence by consensus in September 2022. This amendment will require a transfer from the General Fund Reserve of \$46,000.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve	\$46,000	Capital Funds Parks & Receptions Improvements/ Flagler Grove Park	Lacrosse fence at Flagler Grove Park

7. Parks and Recreation Capital Project: Additional funding is requested for the Coral Pine Park Pickle Ball Court. The decision was made to resurface some of the tennis courts so they may be used to meet the demand for Pickle Ball. Council approved by consensus in December 2022. This amendment will require a transfer from the General Fund Reserve of \$17,855.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve	\$17,855	Capital Funds Parks & Receptions Improvements/ Coral Pine Park	Pickle Ball resurfacing of tennis courts at Coral Pine Park

8. Pinecrest Gardens Capital Project: Additional funding of \$250,000 is requested for the Pinecrest Gardens Upper Garden Project. These additional expenses are offset by the FRDAP grant received in February 2023.

Revenue Source	Amount	Expenditure Item	Description
FRDAP Grant	\$250,000	Capital Funds Pinecrest Gardens Improvements other than Buildings	Pinecrest Gardens Upper Garden Improvements

9. Pinecrest Gardens Capital Project: Additional funding is requested for the Pinecrest Gardens Terrace and Ramp Renovations Design work. The work must be completed by June of 2024 in order to receive a grant of \$500,000 at the completion of said construction. Council approved award of design contract by consensus in May 2023. This amendment will require a transfer from the General Fund Reserve of \$335,520.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve (grant not received)	\$335,520	Capital Funds Pinecrest Gardens Improvements other than Buildings	Pinecrest Gardens Terrace and Ramp Renovation

10. Potable Water Project: Additional funding is requested for the potable water project due to pipe price increases caused by market volatility and supply chain issues. A change order for H&R Paving in the amount of \$471,305.48 was issued. Council approved by consensus in January 2023. This amendment will require a transfer from the General Fund Reserve.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve	\$471,305.48	Potable Water Capital Project Improvements Other than Building	Change order due to price increase of zinc coated pipe

Section 2. This ordinance shall become effective upon adoption on second reading.

PASSED on first reading this 13th day of June, 2023.

PASSED AND ADOPTED on second reading this \_\_\_ day of \_\_\_\_\_, 2023.

---

Joseph M. Corradino, Mayor

ATTEST:

---

Priscilla Torres, CMC  
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

---

Mitchell Bierman  
Village Attorney

Motion on Second Reading by:  
Second on Second Reading by:

Vote:



Marie Arteaga-Nariño  
Finance Director  
finance@pinecrest-fl.gov

MEMORANDUM  
Department of Finance

DATE: June 5, 2023  
TO: Yocelyn Galiano, ICMA-CM, Village Manager  
FROM: Marie Arteaga-Nariño, Finance Director  
RE: FY 2023 – 2nd Quarter Budget Amendment

Article 4, Section 4.7, Subsection (a) of the Village's Charter provides the adoption of an ordinance as the mechanism for supplemental appropriations to be made during any fiscal year. Below is a description of each recommended budget amendment for your consideration:

1. Police Officer Salary Adjustment: Pursuant to the current collective bargaining agreements (CBA) with the Police Benevolent Association representing the Police Officers and Police Sergeants, additional funding in the amount of \$466,820 is requested to cover the wage and fringe impact from the step plan that was approved.

Revenue Source	Amount	Expenditure Item	Description
General Reserve	\$466,820	Wages & Fringes	Wage and fringe impact from the step plan approved for officers and sergeants

2. Professional Services Village Manager: Additional funding of \$44,995 is requested for the firm of Fitch & Associates that was contracted to prepare a Fire Rescue Department Feasibility Study. Council approved by consensus in September 2022.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve	\$44,995	Professional Services; Village Manager	Fire Rescue Department Feasibility Study



3. Professional Services General Government: The firm of Pinzur Communications was contracted to enhance the Communications Divisions community outreach, informational campaign and communications starting in November 2022 through the end of the fiscal year. Additional funding of \$74,400 is requested for this contract as presented during the 2023 Strategic Meeting.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve	\$74,400	Professional Services, General Government	Communications Support; Community Engagement

4. Moskowitz Family Foundation Donation to Police Department: This amendment reflects the expenditure of a donation for the Police Department. Council accepted this donation at the December 2022 meeting.

Revenue Source	Amount	Expenditure Item	Description
Donations	\$65,000	Capital Outlay Police Department	Police firearms and active shooter training simulation

5. Village Hall Entrance Monument Sign Capital Project: A replacement of the Village Hall Entrance Monument Sign is requested. A third-party caused the damage and their insurance has reimbursed the Village for the cost of said repairs. The insurance remitted \$93,000.

Revenue Source	Amount	Expenditure Item	Description
Third party insurance company	\$93,000	Capital Funds, Public Works Improvements other than Buildings	Replacement of the Village Hall Monument Entrance Sign

6. Parks and Recreation Capital Project: Additional funding is requested for the Flagler Grove Park Fence. The success of the lacrosse program has brought to light the need to install improved safety fencing. The original budgeted fencing has proven insufficient to meet the safety requirements of the park. Council approved the installation of the new fence by consensus in September 2022. This amendment will require a transfer from the General Fund Reserve of \$46,000.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve	\$46,000	Capital Funds Parks & Recreations Improvements/ Flagler Grove Park	Lacrosse fence at Flagler Grove Park

7. Parks and Recreation Capital Project: Additional funding is requested for the Coral Pine Park Pickle Ball Court. The decision was made to resurface some of the tennis courts so they may be used to meet the demand for Pickle Ball. Council approved by consensus in December 2022. This amendment will require a transfer from the General Fund Reserve of \$17,855.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve	\$17,855	Capital Funds Parks & Recreations Improvements/ Coral Pine Park	Pickle Ball resurfacing of tennis courts at Coral Pine Park

8. Pinecrest Gardens Capital Project: Additional funding of \$250,000 is requested for the Pinecrest Gardens Upper Garden Project. These additional expenses are offset by the FRDAP grant received in February 2023.

Revenue Source	Amount	Expenditure Item	Description
FRDAP Grant	\$250,000	Capital Funds Pinecrest Gardens Improvements other than Buildings	Pinecrest Gardens Upper Garden Improvements

9. Pinecrest Gardens Capital Project: Additional funding is requested for the Pinecrest Gardens Terrace and Ramp Renovations Design work. The work must be completed by June of 2024 in order to receive a grant of \$500,000 at the completion of said construction. Council approved award of design contract by consensus in May 2023. This amendment will require a transfer from the General Fund Reserve of \$335,520.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve (grant not received)	\$335,520	Capital Funds Pinecrest Gardens Improvements other than Buildings	Pinecrest Gardens Terrace and Ramp Renovation

10. Potable Water Project: Additional funding is requested for the potable water project due to pipe price increases caused by market volatility and supply chain issues. A change order for H&R Paving in the amount of \$471,305.48 was issued. Council approved by consensus in January 2023. This amendment will require a transfer from the General Fund Reserve.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve	\$471,305.48	Potable Water Capital Project Improvements Other than Building	Change order due to price increase of zinc coated pipe

11. Potable Water Project: Additional funding is requested for the potable water project due to an extension in the completion date. Funding of \$194,330 is requested to cover the construction administration for the remainder of the construction period. Council approved by consensus in September 2023. This amendment will require a transfer from the General Fund Reserve.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve	\$194,330	Potable Water Capital Project Improvements Other than Building	Construction administration extension through completion of project

12. Public Works Professional Services: Additional funding of \$10,000 is requested for the Hidden Pines Park Maintenance Map for the new pocket park necessary for the dedication to the Village from the property owner.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserve	\$10,000	Professional Services, Public Works	Hidden Pines Park Maintenance Map for pocket park.

13. Lighting Upgrades 136 St Roundabout: Additional funding of \$300,000 is requested for the lighting upgrades at the 136 Street Roundabout project. This amendment will require a transfer from the General Fund Reserve.

Revenue Source	Amount	Expenditure Item	Description
General Fund Reserves	\$300,0000	Capital Fund Improvements, Public Works	136 Street Lighting Upgrades

14. Pinecrest Gardens Contract Services: Additional funding is requested for the Pinecrest Gardens horticulturist. These additional expenses are offset by the receipt of the Stanley Smith Horticulturist Trust in December 2021. The grant covers \$7,085 of fiscal year 2023

Revenue Source	Amount	Expenditure Item	Description
Grant	\$7,085	Contract Services, Pinecrest Gardens	Pinecrest Gardens horticulturist

15. Kendall Drive Crosswalk Lights & Concrete Crossing Upgrade: Additional funding is requested for the Kendall Drive Crosswalk Lights and Concrete Crossing Upgrades. This amendment will require a transfer from the General Fund Reserve. At the time of the document preparation, the dollar amount of the project was not available. The amount of the additional funding will be provided for consideration at the June 13 Council meeting.

Revenue Source	Amount	Expenditure Item	Description
General Funds Reserve	To be provided at the June 13 Council meeting.	Transportation Fund, Capital Outlay Improvements	Kendall Dive Cross Lights & Concrete Crossing Upgrades